

## Project Management - Interview Questions

- Describe examples of your approach to project management in initiating, planning, executing, controlling and closing.
- Which of the project management process groups are you the strongest in?
- What project scheduling tools have you used, and what is your level of proficiency with them?
- Describe the steps you would take in initiating a new project.
- What is your preferred approach to building a Work Breakdown Structure?
- What do you consider to be the big differences between program and project management?
- How do you explain the relationship between a project plan and a project schedule?
- Describe your experience leading diverse teams - both the challenges and successes.
- What type of authority have you relied on with project team members?
- What formal project management training/education do you have?
- How do you determine how difficult it is going to be to manage a particular project?
- Describe your role & responsibilities in the largest project you have been associated with.
- How have you managed changes to project scope on your projects?
- Describe your experience managing or working with sub-contractors on projects?
- How would you describe your proficiency with Microsoft Project and other scheduling tools?
- Describe some of the formal project requirements gathering techniques you have used.
- What processes have you used to monitor and control projects?
- Explain the steps you recommend following in creating a detailed project schedule.
- What have you done to support continuous quality improvement in your projects?
- Describe the most important project documentation you have been responsible for.
- Describe your experience in mentoring or training others in project management disciplines.
- How would you like to be measured on your performance appraisal as a project manager?
- Describe your typical workday, including hours, in your most responsible project role.
- Describe how you plan your daily work activities when you work on multiple projects.
- How was customer satisfaction measured on your largest project?
- How would your employees, your peers and your manager describe your management style?
- What awards or recognition that you have received gave you the most satisfaction?
- What education/training following high school do you consider most helpful in your career?
- Describe some of your ongoing professional development activities and interests.
- Describe your professional networking philosophy and your professional society affiliations.