

Dear Friends

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## **“Improving Project Management Effectiveness”**

(Practical Tools for Managing Project Resources Effectively)

**Saturday - October 16, 2010** (Part 1 of 2)

**Saturday - October 23, 2010** (Part 2 of 2)

Map to event: <http://bit.ly/1i7fq6>

Campus Map: <http://bit.ly/c0lboL>

**St. Andrew United Methodist Church (UMC)**  
(1/2 mile east of the Dallas North Tollway)  
**5801 W. Plano Parkway**  
**Plano, TX 75093-4637**

***This special education/training seminar is intended for the benefit of unemployed and underemployed individuals who wish to become familiar with the ANSI standard guide to the project management body of knowledge.***

### **Key benefits from attending this seminar**

- Learn how to set project goals to meet customer expectations
- Explore ways to motivate project team members and support staff
- Understand how to successfully work across functional boundaries
- Examine tools for coping with scope, time, and cost constraints
- Recognize the value in differentiating leadership from management
- Learn how and when to implement change in project scheduling

If you are serious about improving your approach to managing projects, this seminar/workshop is for you!

We hope to see you there.

Best regards, David

*PS: This is an excellent program! You won't be bothered with commercials, and we don't sell or share your contact info.*

**David J. Lanners**  
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**Gratias ago ergo sum**  
"I thank therefore I am."

# ***Improving Project Management Effectiveness***

## **AGENDA – Part I (*Day One*)**

*(Saturday - October 16, 2010)*

**8:00a** - 8:29a Participant Arrival and Sign-In

**8:30a** - 9:39a Agenda Review, Seminar Expectations, etc.

Introduction via "*Fearless Project Management*"

Project Management Standards and Context

**9:40a** - 9:49a **Morning Break**

**9:50a** -10:59a Processes and Integration Management

Discussion and Analysis of Lessons Learned

**11:00a** -11:19p "**Working Lunch**" (with *work* as needed)

**11:20a** -12:19p Scope and Time Management for PMs

Discussion and Analysis of Lessons Learned

**12:20p** -12:29p **Afternoon Break**

**12:30p** - 1:19p Cost and Quality Management for PMs

Discussion and Analysis of Lessons Learned

**1:20p** - 1:29p **Afternoon Break**

**1:30p** - 2:14p *Break-out Session* for Knowledge Management

Discussion and Analysis of Lessons Learned

2:15p - **2:30p** Day One Review and "Homework"

# ***Improving Project Management Effectiveness***

## **AGENDA – Part II (Day Two)**

*(Saturday - October 23, 2010)*

**8:15a - 8:29a** Participant Arrival and Sign-In

**8:30a - 9:39a** Agenda Review and Feedback from Day One  
Team Exercise based on “Homework”  
Discussion and Analysis of Lessons Learned

**9:40a - 9:49a** **Morning Break**

**9:50a -10:59a** Human Resources and Communications  
Discussion and Analysis of Lessons Learned

**11:00a -11:19p** **"Working Lunch"** (with *work* as needed)

**11:20a -12:19p** Risk and Procurement Management  
Discussion and Analysis of Lessons Learned

**12:20p -12:29p** **Afternoon Break**

**12:30p - 1:19p** Professionalism in Project Management  
Discussion and Analysis of Lessons Learned

**1:20p - 1:29p** **Afternoon Break**

**1:30p - 2:14p** *Break-out Session* for PM Simulation Exercise  
Discussion and Analysis of Lessons Learned

**2:15p - 2:30p** Day Two Review and General Q&A

# **“Improving Project Management Effectiveness”**

## **(Practical Tools for Managing Project Resources Effectively)**



**David J. Lanners**

*CFPIM, CIRM, CMQ/OE, CQA, CQE, PMP*

David Lanners specializes in service operations management, new business and product development, engineering administration, and project management education and training as an executive consultant. He has a long history of success in identifying major opportunities for productivity and quality improvement through organization transformation; and starting in early November 2010, he will be delivering Continuing Education classes at Richland College.

### **Key benefits from attending this seminar**

- **Learn how to set project goals to meet customer expectations**
- **Explore ways to motivate project team members and support staff**
- **Understand how to successfully work across functional boundaries**
- **Examine tools for coping with scope, time, and cost constraints**
- **Recognize the value in differentiating leadership from management**
- **Learn how and when to implement change in project scheduling**

David has refined his analytical skills through more than two decades of delivering executive consulting services and custom (tailored) seminars in operations management, new product development, engineering administration, and project management. Before his most recent assignment as a senior consultant with NEC, David directed an international consulting firm and held technical, senior advisory and managerial positions with several major high-tech companies. David served on the Industry Advisory Council for the SMU School of Engineering and on the Program Advisory Council for LeTourneau University. His community service includes substantial contributions in numerous appointed and elected positions with D/FW area non-profit organizations and international professional societies.

David received project management professional certification from the Project Management Institute in 1993 and served three terms as president of the 2,500+ member Dallas Chapter where under his creative disciplined leadership more than 1,000 chapter members earned their PMP certification and the chapter tripled in size in less than three years. David is certified as a quality auditor, quality engineer, and quality manager by the American Society for Quality. He is also certified at the fellow level in production & inventory management and certified in integrated resource management by the American Production & Inventory Control Society. David was elected to Beta Gamma Sigma national business honor society and is a member of Mensa and Intertel. He received an **A.E.S.** degree from Normandale College, a **B.S.B.** degree from the University of Minnesota and an **M.B.A.** degree from Harvard.